

# Audit and Governance Committee

## Agenda

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**Date:** Thursday, 27th July, 2023  
**Time:** 2.00 pm  
**Venue:** Committee Suite 1,2 & 3, Westfields, Middlewich Road,  
Sandbach CW11 1HZ

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The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and in the report.

It should be noted that Part 1 items of Cheshire East Council decision-making meetings are audio recorded and the recordings are uploaded to the Council's website.

### **PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT**

1. **Apologies for Absence**
2. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

3. **Public Speaking Time/Open Session**

In accordance with paragraphs 2.24 of the Council's Committee Procedure Rules and Appendix on Public Speaking a total period of 15 minutes is allocated for members of the public to put questions to the committee on any matter relating to this agenda. Each member of the public will be allowed up to two minutes each to speak, and the Chair will have discretion to vary this where they consider it appropriate.

Members of the public wishing to speak are required to provide notice of this at least three clear working days' in advance of the meeting and should include the question with that notice.

4. **Minutes of Previous Meeting** (Pages 5 - 12)

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For requests for further information

**Contact:** Jennifer Ashley

**Tel:** 01270 685705

**E-Mail:** [jennifer.ashley@cheshireeast.gov.uk](mailto:jennifer.ashley@cheshireeast.gov.uk) with any apologies

To approve as a correct record the minutes of the meeting held on 8 June 2023.

5. **Action Log** (Pages 13 - 16)

To consider the action log.

6. **External Audit - Value for Money Report** (Pages 17 - 36)

To consider the attached report.

7. **Annual Complaints Report 2022/23** (Pages 37 - 78)

To consider the attached report.

8. **Information Governance Update 22/23** (Pages 79 - 92)

To consider the attached report.

9. **Annual Internal Audit Opinion 2022/23**

Report to follow.

10. **RIPA Policy and Inspection Plan Update** (Pages 93 - 138)

To consider the attached report.

11. **Annual Risk Management Report 2022/23** (Pages 139 - 188)

To consider the attached report.

12. **Draft Annual Governance Statement 2022/23** (Pages 189 - 230)

To consider the attached report.

13. **Review of Audit and Governance Committee Terms of Reference** (Pages 231 - 238)

To consider the attached report.

14. **Recruitment of Co-opted Independent Member for the Audit and Governance Committee** (Pages 239 - 258)

To consider the attached report.

15. **Work Programme** (Pages 259 - 264)

To consider the committee's work programme.

16. **Annual Procurement Update** (Pages 265 - 272)

To consider the attached report.

17. **Exclusion of the Press and Public**

The reports relating to the remaining items on the agenda have been withheld from public circulation and deposit pursuant to Section 100(B)(2) of the Local Government Act 1972 on the grounds that the matters may be determined with the press and public excluded.

The Committee may decide that the press and public be excluded from the meeting during consideration of the following items pursuant to Section 100(A)4 of the Local Government Act 1972 on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 3 of Part 1 of Schedule 12A to the Local Government Act 1972 and public interest would not be served in publishing the information.

**PART 2 – MATTERS TO BE CONSIDERED WITHOUT THE PUBLIC AND PRESS PRESENT**

18. **Waivers and Non Adherences** (Pages 273 - 422)

To consider the WARNs.

**Membership:** Councillors Adams, Beanland (Chair), K Edwards (Vice Chair), Heler, Hilliard, Houston, Marshall, Redstone, Snowball and Mr R Jones.